

NYSA CHECK LIST
24:02:08 Post-Tournament Reporting

Hosting Organization: _____

Tournament Name: _____

Tournament Dates: _____

Reviewed By: _____

24:02:09:01 Within ninety (90) days of the completion of any tournament approved by NYSA, the hosting association, league or club must file post-tournament reports with NYSA, including, at minimum, the following information:

- A. A Profit and Loss statement for the tournament including vendors, stay and play and any other tournament related activity.

COMPLETE: _____

- B. A report regarding the number of teams, players per team, and the locations from which the teams may have traveled. This information is necessary to estimate the economic impact, over the course of the year, arising from tournament activity.

COMPLETE: _____

- C. A report from the referee assignor NYSA Tournament Referee Assignor Report form. In addition, the tournament will provide a list of all payments made to referees and referee staff. Any referee assignor failing to turn in report may jeopardize their status as an approved assignor for NYSA sanctioned events.

COMPLETE: _____

- D. A report from the tournament regarding medical issues treated during the course of the event.

COMPLETE: _____

- E. A post-tournament report to include the following:
- a. The name of the champion for each division, if determined.
 - b. "Sportsmanship Awards" criteria and winners, if awarded.
 - c. The number of fields used.
 - d. The name of the tournament sponsors, if any.

COMPLETE: _____

- F. An NYSA Tournament Team-Fee Form along with the appropriate fees payable to NYSA, as specified in the form, as follows:

A. Fee Structure

Tier 1: \$5/team (registration is under \$650)

Tier 2: \$10/team (registration is over \$650)

COMPLETE: _____